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**MINUTES OF PRE-BID CONFERENCE**

1. Supply and delivery of Crossbred/Purebred Buffaloes (60 heads) Rebid  
 ABC: 3,000,000.00 (GAA Fund)  
 End-user: PCC at CMU
2. Supply and delivery of Crossbred/ Purebred Buffaloes (250 heads) Rebid  
 ABC: 15,000,000.00 (GAA Fund)  
 End-user: PCC at USM
3. Supply and delivery of Female Native Carabaos (125 heads)  
 ABC: 5,000,000.00 (GAA Fund)  
 End-user: PCC at CMU
4. Rehabilitation and Improvement of PCC-USM Office (Rebid)  
 ABC: P 1,646,172.19  
 End-user: PCC at USM

DOHERA HOTEL (Mandaue City,Cebu)  
 October 24, 2019 (2 pm)

**Attendance:**

Dr. Annabelle S. Sarabia	-	Chairperson
Dr. Lerma C. Ocampo	-	Member
Mr. Jeffrey Jerome M. Balaoing	-	Member
Engr. Eduardo P. Dalusong	-	Head, TWG
Ms. Charito A. Gutierrez	-	Member, TWG
Ms. Noemi V. Balais	-	Member, TWG/Head, BAC Secretariat
Mr. Benjamin R. Gonzales	-	Member, BAC Secretariat
Mr. Benjamin John C. Basilio	-	Center Director, PCC-USM
Dr. Lowell C. Paraguas	-	Center Director, PCC-CMU
Mr. Feliciano Abastillas	-	Abastillas Livestock
Ms. Aida Homboy	-	AS Aqua-agri Products and Enterprises
Ms. Josephine Asis	-	AS Aqua-agri Products and Enterprises
Ms. Anne Vergara	-	JRA Livestock Buyer and Supplier
Mr. Rodolfo Vergara	-	JRA Livestock Buyer and Supplier
Mr. Jeffrey Mariano	-	JDM Livestock
Mr. Fermin U. Galatitan	-	JADECO Farms

The pre-bid conference started at 2:00 P.m. It was held at the DOHERA HOTEL (Mandaue City,Cebu). The attending members of the PCC BAC and the bidders were requested to sign the attendance sheet.

Five (5) bidders participated in the pre-bid conference.

51 Dr. Annabelle S. Sarabia, BAC Chairperson, presided the pre-bidding conference. Details of the PCC  
52 project/s for bidding were read, specifically, the approved budget for the contract, contract duration,  
53 deadline of submission of bid proposals and the venue of the bid opening.

54  
55 The BAC Chairperson read the Instruction to Bidder and discussed the Bid Data Sheet (BDS) one by one.  
56

57 **Rehabilitation and Improvement of PCC-USM Office (Rebid)**

58 No bidder attended the pre-bid conference.

59

60 **Supply and delivery of Crossbred/Purebred Buffaloes (60 heads) PCC-CMU (Rebid)**

61 ITB Clause 1.1:

62 The name of the Contract is SUPPLY AND DELIVERY OF CROSSBRED/PUREBRED BUFFALOES (60  
63 HEADS) PCC-CMU (Rebid)

64

65 The identification number of the Contract is  
66 ITB No./PhilGEPS Reference No. 6534098

67 ITB Clause 1.2:

68 The lot(s) and reference is/are: (awarded per lot)

69 ITB Clause 2:

70 The Government of the Philippines (GOP) through the GAA Fund in the amount of Three Million  
71 Pesos (P 3,000,000.00).

72 The name of the Project is:

73 SUPPLY AND DELIVERY OF CROSSBRED/PUREBRED BUFFALOES (60 HEADS) PCC-CMU (Rebid)

74 ITB Clause 5.2:

75 None of the circumstances mentioned in the ITB Clause exists in this Project. Foreign bidders,  
76 except those falling under ITB Clause 5.2(b), may not participate in this Project.

77 ITB Clause 5.4:

78 The Bidder must have completed, within the last five (5) years from the submission of bids, a  
79 single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC  
80 equivalent to One Million Five Hundred Thousand Pesos (P 1,500,000.00) OR

81

82 In view of the determination by the Procuring Entity that imposition of the provisions of Section  
83 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will  
84 defeat the purpose of public bidding”, the Bidder should comply with the following  
85 requirements:

86 a) Completed at least two (2) similar contracts, the aggregate amount of which  
87 should be equivalent to at least “fifty percent (50%)” of the ABC for this Project;  
88 and

89 b) The largest of these similar contracts must be equivalent to at least half of the  
90 percentage of the ABC as required above amounting to Seven Hundred Fifty  
91 Thousand Pesos (P 750,000.00).

92 Definition of Similar Contract: Project/s or contract/s that involves supply and delivery of  
93 livestock animals.

94 ITB Clause 12.1

95 The BAC Chairperson read and discussed the documents comprising the eligibility and technical  
96 documents one by one. She presented samples for the sealing and marking of bids, the use of  
97 dog-ear codes as well as the latest issuances from the Government Procurement Policy Board  
98 (GPPB).  
99

100 ITB Clause 12.1(a)(i)

101 PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A

102

103 OR

104

105 Combination of the following documents:

106 1. PhilGEPS Certificate of Registration and Membership (PLATINUM)

107 2. SEC or DTI or CDA

108 3. Valid Mayor’s Permit (*issued by the city or municipality where the principal place of business of the prospective  
109 bidder is located*)

110 4. Audited Financial Statements (*stamped “received” by the BIR for current year or the most  
111 recent year, whichever is applicable*)

112 5. Valid TAX Clearance  
113

114 ITB Clause 12.1(a)(ii)

115 Statement of all its ongoing and completed government and private contracts, including  
116 contracts awarded but not yet started if any, whether similar or not similar in nature and  
117 complexity to the contract to be bid, within the last five (5) years prior to the deadline for the  
118 submission and receipt of bids, AND

119 Statement identifying the bidder’s single largest completed contract similar to the contract to be  
120 bid amounting to at least “fifty percent (50%)” of the ABC within the last five (5) years prior to  
121 the deadline for the submission and receipt of bids  
122

123 The statement shall include, for each contract, the following:

124

125 1. Name of the contract;

126 2. Date of the contract;

127 3. Kinds of Goods;

128 4. Amount of contract and value of outstanding contracts for all ongoing government and

129 private contracts;  
130 5. Date of delivery; and  
131 6. End user's acceptance or official receipt(s) issued for the contract, if completed  
132  
133 The two (2) statements must be in the matrix/table form and must be supported by the  
134 following documents:  
135 a) Contract or Purchase Order  
136 b) Certificate of Acceptance or Official Receipt(s) issued if the contract is completed.  
137

138 ITB Clause 12.1(a)(iii)  
139

140 The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which  
141 must be at least equivalent to the sum of the ABC of the project.

142 The total amount of the NFCC computation is at least **Three Million Pesos (P 3,000,000.00)**.

143  
144 **OR**

145  
146 **Committed Line of Credit from a Universal or Commercial Bank in lieu of NFCC computation**  
147 **(10% of ABC).**

148 ITB Clause 12.1(a)(iv)  
149

150 **If applicable, the JVA in case the joint venture is already in existence, or duly notarized**  
151 **statements from all the potential joint venture partners in accordance with Section 23.1(b) of**  
152 **the IRR.**

153  
154 ITB Clause 13.2

155  
156 The Approved Budget for the Contract is:

157  
158 **Three Million Pesos (P 3,000,000.00).**

159 Any bid with a financial component exceeding this amount shall not be accepted.  
160

161 ITB Clause 17.1

162  
163 Bids will be valid until One Hundred Twenty (120) calendar days from the bid opening.  
164

165 ITB Clause 18.1

166  
167 The bid security will be **based on the total approved budget for the contract** with the amount  
168 stated under Bid Data Sheet, ITB Clause 18.1.

169  
170 It was reiterated that the Bid Securing Declaration **as an option for bid security** must bear the  
171 PhilGEPS Reference No. **6534098**. Failure to include the ITB No./PhilGEPS Reference No. in the  
172 Bid Securing Declaration (BSD) for project identification purposes shall mean outright  
173 disqualification.

174 The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid  
175 opening date.

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ITB Clause 20.3

The **BAC Chairperson** reiterated and instructed the bidders to use envelope in sealing bid proposals. All of the **ten (10)** envelopes must be properly sealed and duly signed by the bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and bottom flap of the envelopes.

All pages of the Original Eligibility and Technical Documents must be stamped “certified true copy/certified photocopy” and originally signed by the bidder/authorized representative.

The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS) shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s. Presentation of the original eligibility documents shall be required during the Post-Qualification period for validation purposes. Failure to follow the instructions indicated in the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.

The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as Annex “B” for easy reference of the BAC.

ITB Clause 21

The deadline of submission of bid proposals will be on **November 7, 2019 (1:00 p.m.) - Philippine Standard Time (PST)** at the **DOHERA HOTEL, A.C. Cortes Avenue, Mandaue City, Cebu**. Bidders may submit their bid proposals on or before the deadline. Late bids shall not be accepted.

ITB Clause 28.3(a)

Each item will be evaluated and compared with other bids separately and recommended to form complete contract separately.

The bidder was also instructed to include brochures, catalogues, literatures and if available website of manufacturer of the item being offered as part of the Technical Documents and will be used during the evaluation/validation of the PCC Technical Working Group. (refer to Technical Specifications of the bidding documents).

The **BAC Chairperson** reiterated that No. 8 (d) of the Omnibus Sworn Statement states that “the bidder is aware of and has undertaken the following responsibilities as a bidder to inquire or secure Supplemental/Bid Bulletin(s) issued for the specific project”. It was also reiterated that as per Revised IRR of RA 9184 Section 22.5.3 states that “any Supplemental/Bid Bulletin issued by the BAC shall also be posted on the PhilGEPS and the website of the procuring entity concerned, if available. It shall be the responsibility of all those who have properly secured the Bidding Documents to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or withdraw their bids in accordance with Section 26.1 of the IRR.

The **BAC Chairman** reiterated the use of the attached/prescribed financial bid form together with the template “for Goods offered abroad” or “for Goods offered within the Philippines”.

226  
227 **Supply and delivery of Crossbred/Purebred Buffaloes (250 heads) PCC-USM (Rebid)**

228 ITB Clause 1.1:

229 The name of the Contract is **SUPPLY AND DELIVERY OF CROSSBRED/PUREBRED BUFFALOES (250**  
230 **HEADS) PCC-USM (Rebid)**

231  
232 The identification number of the Contract is  
233 ITB No./PhilGEPS Reference No. **6535050**

234 ITB Clause 1.2:

235 The lot(s) and reference is/are: **(awarded per lot)**

236 ITB Clause 2:

237 The Government of the Philippines (GOP) through the **GAA Fund** in the amount of **Fifteen**  
238 **Million Pesos (P 15,000,000.00).**

239 The name of the Project is:

240 **SUPPLY AND DELIVERY OF CROSSBRED/PUREBRED BUFFALOES (250 HEADS) PCC-USM (Rebid)**

241 ITB Clause 5.2:

242 None of the circumstances mentioned in the **ITB** Clause exists in this Project. Foreign bidders,  
243 except those falling under **ITB** Clause 5.2(b), may not participate in this Project.

244 ITB Clause 5.4:

245 The Bidder must have completed, **within the last five (5) years** from the submission of bids, a  
246 single contract that is similar to this Project, equivalent to at least **fifty percent (50%)** of the ABC  
247 equivalent to **Seven Million Five Hundred Fifty Thousand Pesos (P 7,500,000.00) OR**  
248

249 In view of the determination by the Procuring Entity that imposition of the provisions of Section  
250 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will  
251 defeat the purpose of public bidding”, the Bidder should comply with the following  
252 requirements:

253 a) Completed at least two (2) similar contracts, the aggregate amount of which  
254 should be equivalent to at least **“fifty percent (50%)”** of the ABC for this Project;  
255 and

256 b) The largest of these similar contracts must be equivalent to at least half of the  
257 percentage of the ABC as required above amounting to **Three Million Seven**  
258 **Hundred Fifty Thousand Pesos (P 3,750,000.00).**

259 Definition of Similar Contract: **Project/s or contract/s that involves supply and delivery of**  
260 **livestock animals.**

261 ITB Clause 12.1

262 The **BAC Chairperson** read and discussed the documents comprising the eligibility and technical  
263 documents one by one. She presented samples for the sealing and marking of bids, the use of  
264 dog-ear codes as well as the latest issuances from the Government Procurement Policy Board  
265 (GPPB).

266  
267 ITB Clause 12.1(a)(i)

268 **PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A**

269

270 **OR**

271

272 **Combination of the following documents:**

273 **1. PhilGEPS Certificate of Registration and Membership (PLATINUM)**

274 **2. SEC or DTI or CDA**

275 **3. Valid Mayor's Permit** (*issued by the city or municipality where the principal place of business of the prospective*  
276 *bidder is located*)

277 **4. Audited Financial Statements** (*stamped "received" by the BIR for current year or the most*  
278 *recent year, whichever is applicable*)

279 **5. Valid TAX Clearance**

280

281 ITB Clause 12.1(a)(ii)

282 Statement of all its ongoing and completed government and private contracts, including  
283 contracts awarded but not yet started if any, whether similar or not similar in nature and  
284 complexity to the contract to be bid, within the **last five (5) years** prior to the deadline for the  
285 submission and receipt of bids, **AND**

286 Statement identifying the bidder's single largest completed contract similar to the contract to be  
287 bid amounting to at least **"fifty percent (50%)"** of the ABC within the **last five (5) years** prior to  
288 the deadline for the submission and receipt of bids

289

290 **The statement shall include, for each contract, the following:**

291

292 **1. Name of the contract;**

293 **2. Date of the contract;**

294 **3. Kinds of Goods;**

295 **4. Amount of contract and value of outstanding contracts for all ongoing government and**  
296 **private contracts;**

297 **5. Date of delivery; and**

298 **6. End user's acceptance or official receipt(s) issued for the contract, if completed**

299

300 **The two (2) statements must be in the matrix/table form and must be supported by the**  
301 **following documents:**

302 **c) Contract or Purchase Order**

303 **d) Certificate of Acceptance or Official Receipt(s) issued if the contract is completed.**

304

305 ITB Clause 12.1(a)(iii)

306

307 The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which  
308 must be at least equivalent to the sum of the ABC of the project.

309 The total amount of the NFCC computation is at least **Fifteen Million Pesos (P 15,000,000.00)**.

310  
311 **OR**

312  
313 **Committed Line of Credit from a Universal or Commercial Bank in lieu of NFCC computation**  
314 **(10% of ABC).**

315 ITB Clause 12.1(a)(iv)

316  
317 **If applicable, the JVA in case the joint venture is already in existence, or duly notarized**  
318 **statements from all the potential joint venture partners in accordance with Section 23.1(b) of**  
319 **the IRR.**

320  
321 ITB Clause 13.2

322  
323 The Approved Budget for the Contract is:

324  
325 **Fifteen Million Pesos (P 15,000,000.00).**

326 Any bid with a financial component exceeding this amount shall not be accepted.

327  
328 ITB Clause 17.1

329  
330 Bids will be valid until One Hundred Twenty (120) calendar days from the bid opening.

331  
332 ITB Clause 18.1

333  
334 The bid security will be **based on the total approved budget for the contract** with the amount  
335 stated under Bid Data Sheet, ITB Clause 18.1.

336  
337 It was reiterated that the Bid Securing Declaration **as an option for bid security** must bear the  
338 PhilGEPS Reference No. **6535050**. Failure to include the ITB No./PhilGEPS Reference No. in the  
339 Bid Securing Declaration (BSD) for project identification purposes shall mean outright  
340 disqualification.

341 The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid  
342 opening date.

343  
344 ITB Clause 20.3

345  
346 The **BAC Chairperson** reiterated and instructed the bidders to use envelope in sealing bid  
347 proposals. All of the **ten (10)** envelopes must be properly sealed and duly signed by the  
348 bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and  
349 bottom flap of the envelopes.

350  
351 **All pages of the Original Eligibility and Technical Documents must be stamped “certified true**  
352 **copy/certified photocopy” and originally signed by the bidder/authorized representative.**

353



354 The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS)  
355 shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized  
356 representative/s. Presentation of the original eligibility documents shall be required during the  
357 Post-Qualification period for validation purposes. Failure to follow the instructions indicated in  
358 the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.  
359

360 The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as  
361 Annex "B" for easy reference of the BAC.  
362

363  
364 ITB Clause 21

365  
366 The deadline of submission of bid proposals will be on **November 7, 2019 (1:00 p.m.) - Philippine**  
367 **Standard Time (PST)** at the **DOHERA HOTEL, A.C. Cortes Avenue, Mandaue City, Cebu**. Bidders  
368 may submit their bid proposals on or before the deadline. Late bids shall not be accepted.  
369

370 ITB Clause 28.3(a)

371  
372 **Each item will be evaluated and compared with other bids separately and recommended to form**  
373 **complete contract separately.**  
374

375 The bidder was also instructed to include brochures, catalogues, literatures and if available website of  
376 manufacturer of the item being offered as part of the Technical Documents and will be used during the  
377 evaluation/validation of the PCC Technical Working Group. (refer to Technical Specifications of the  
378 bidding documents).  
379

380 The **BAC Chairperson** reiterated that No. 8 (d) of the Omnibus Sworn Statement states that "the bidder  
381 is aware of and has undertaken the following responsibilities as a bidder to inquire or secure  
382 Supplemental/Bid Bulletin(s) issued for the specific project". It was also reiterated that as per Revised  
383 IRR of RA 9184 Section 22.5.3 states that "any Supplemental/Bid Bulletin issued by the BAC shall also be  
384 posted on the PhilGEPs and the website of the procuring entity concerned, if available. It shall be the  
385 responsibility of all those who have properly secured the Bidding Documents to inquire and secure  
386 Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids  
387 before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or  
388 withdraw their bids in accordance with Section 26.1 of the IRR.  
389

390 The **BAC Chairman** reiterated the use of the attached/prescribed financial bid form together with the  
391 template "for Goods offered abroad" or "for Goods offered within the Philippines".  
392

393  
394 **Supply and delivery of Female Native Carabaos (125 heads) PCC-CMU**

395 ITB Clause 1.1:

396 The name of the Contract is **SUPPLY AND DELIVERY OF FEMALE NATIVE CARABAOS (125 HEADS)**  
397 **PCC-CMU**  
398

399 The identification number of the Contract is  
400 ITB No./PhilGEPs Reference No. **6535150**

401 ITB Clause 1.2:

402 The lot(s) and reference is/are: (awarded per lot)

403 ITB Clause 2:

404 The Government of the Philippines (GOP) through the GAA Fund in the amount of Five Million  
405 Pesos (P 5,000,000.00).

406 The name of the Project is:

407 SUPPLY AND DELIVERY OF FEMALE NATIVE CARABAOS (125 HEADS) PCC-CMU

408 ITB Clause 5.2:

409 None of the circumstances mentioned in the ITB Clause exists in this Project. Foreign bidders,  
410 except those falling under ITB Clause 5.2(b), may not participate in this Project.

411 ITB Clause 5.4:

412 The Bidder must have completed, within the last five (5) years from the submission of bids, a  
413 single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC  
414 equivalent to Two Million Five Hundred Thousand Pesos (P 2,500,000.00) OR

415  
416 In view of the determination by the Procuring Entity that imposition of the provisions of Section  
417 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will  
418 defeat the purpose of public bidding”, the Bidder should comply with the following  
419 requirements:

420 a) Completed at least two (2) similar contracts, the aggregate amount of which  
421 should be equivalent to at least “fifty percent (50%)” of the ABC for this Project;  
422 and

423 b) The largest of these similar contracts must be equivalent to at least half of the  
424 percentage of the ABC as required above amounting to One Million Two  
425 Hundred Fifty Thousand Pesos (P 1,250,000.00).

426 Definition of Similar Contract: Project/s or contract/s that involves supply and delivery of  
427 livestock animals.

428 ITB Clause 12.1

429 The BAC Chairperson read and discussed the documents comprising the eligibility and technical  
430 documents one by one. She presented samples for the sealing and marking of bids, the use of  
431 dog-ear codes as well as the latest issuances from the Government Procurement Policy Board  
432 (GPPB).

433  
434 ITB Clause 12.1(a)(i)

435 PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A

436  
437 OR

438  
439           Combination of the following documents:  
440           1. PhilGEPS Certificate of Registration and Membership (PLATINUM)  
441           2. SEC or DTI or CDA  
442           3. Valid Mayor's Permit (*issued by the city or municipality where the principal place of business of the prospective*  
443           *bidder is located*)  
444           4. Audited Financial Statements (*stamped "received" by the BIR for current year or the most*  
445           *recent year, whichever is applicable*)  
446           5. Valid TAX Clearance  
447

448   ITB Clause 12.1(a)(ii)

449           Statement of all its ongoing and completed government and private contracts, including  
450           contracts awarded but not yet started if any, whether similar or not similar in nature and  
451           complexity to the contract to be bid, within the last five (5) years prior to the deadline for the  
452           submission and receipt of bids, **AND**

453           Statement identifying the bidder's single largest completed contract similar to the contract to be  
454           bid amounting to at least "fifty percent (50%)" of the ABC within the last five (5) years prior to  
455           the deadline for the submission and receipt of bids

456  
457           The statement shall include, for each contract, the following:

- 458  
459           1. Name of the contract;  
460           2. Date of the contract;  
461           3. Kinds of Goods;  
462           4. Amount of contract and value of outstanding contracts for all ongoing government and  
463           private contracts;  
464           5. Date of delivery; and  
465           6. End user's acceptance or official receipt(s) issued for the contract, if completed  
466

467           The two (2) statements must be in the matrix/table form and must be supported by the  
468           following documents:

- 469           e) Contract or Purchase Order  
470           f) Certificate of Acceptance or Official Receipt(s) issued if the contract is completed.  
471

472   ITB Clause 12.1(a)(iii)

473  
474           The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which  
475           must be at least equivalent to the sum of the ABC of the project.

476           The total amount of the NFCC computation is at least **Five Million Pesos (P 5,000,000.00)**.

477  
478           **OR**

479  
480           Committed Line of Credit from a Universal or Commercial Bank in lieu of NFCC computation  
481           (10% of ABC).

482 ITB Clause 12.1(a)(iv)

483

484 If applicable, the JVA in case the joint venture is already in existence, or duly notarized  
485 statements from all the potential joint venture partners in accordance with Section 23.1(b) of  
486 the IRR.

487

488 ITB Clause 13.2

489

The Approved Budget for the Contract is:

491

492 Five Million Pesos (P 5,000,000.00).

493

Any bid with a financial component exceeding this amount shall not be accepted.

494

495 ITB Clause 17.1

496

Bids will be valid until One Hundred Twenty (120) calendar days from the bid opening.

498

499 ITB Clause 18.1

500

The bid security will be based on the total approved budget for the contract with the amount  
502 stated under Bid Data Sheet, ITB Clause 18.1.

503

504 It was reiterated that the Bid Securing Declaration as an option for bid security must bear the  
505 PhilGEPS Reference No. 6535150. Failure to include the ITB No./PhilGEPS Reference No. in the  
506 Bid Securing Declaration (BSD) for project identification purposes shall mean outright  
507 disqualification.

508

The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid  
509 opening date.

510

511 ITB Clause 20.3

512

The BAC Chairperson reiterated and instructed the bidders to use envelope in sealing bid  
514 proposals. All of the ten (10) envelopes must be properly sealed and duly signed by the  
515 bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and  
516 bottom flap of the envelopes.

517

All pages of the Original Eligibility and Technical Documents must be stamped "certified true  
519 copy/certified photocopy" and originally signed by the bidder/authorized representative.

520

The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS)  
522 shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized  
523 representative/s. Presentation of the original eligibility documents shall be required during the  
524 Post-Qualification period for validation purposes. Failure to follow the instructions indicated in  
525 the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.

526

The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as  
528 Annex "B" for easy reference of the BAC.

529

530

531 ITB Clause 21

532  
533 The deadline of submission of bid proposals will be on **November 7, 2019 (1:00 p.m.) - Philippine**  
534 **Standard Time (PST)** at the **DOHERA HOTEL, A.C. Cortes Avenue, Mandaue City, Cebu**. Bidders  
535 may submit their bid proposals on or before the deadline. Late bids shall not be accepted.  
536

537 ITB Clause 28.3(a)

538  
539 **Each item will be evaluated and compared with other bids separately and recommended to form**  
540 **complete contract separately.**

541  
542 The bidder was also instructed to include brochures, catalogues, literatures and if available website of  
543 manufacturer of the item being offered as part of the Technical Documents and will be used during the  
544 evaluation/validation of the PCC Technical Working Group. (refer to Technical Specifications of the  
545 bidding documents).

546  
547 The **BAC Chairperson** reiterated that No. 8 (d) of the Omnibus Sworn Statement states that “the bidder  
548 is aware of and has undertaken the following responsibilities as a bidder to inquire or secure  
549 Supplemental/Bid Bulletin(s) issued for the specific project”. It was also reiterated that as per Revised  
550 IRR of RA 9184 Section 22.5.3 states that “any Supplemental/Bid Bulletin issued by the BAC shall also be  
551 posted on the PhilGEPS and the website of the procuring entity concerned, if available. It shall be the  
552 responsibility of all those who have properly secured the Bidding Documents to inquire and secure  
553 Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids  
554 before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or  
555 withdraw their bids in accordance with Section 26.1 of the IRR.

556  
557 The **BAC Chairman** reiterated the use of the attached/prescribed financial bid form together with the  
558 template “for Goods offered abroad” or “for Goods offered within the Philippines”.

#### 559 **Issues and actions during the Prebid Conference:**

560  
561  
562 **Issue: Did you already buy/purchase the bidding documents?**  
563 **Action: This is only a pre-bid conference, we will buy the documents before the deadline of submission**  
564 **of bid proposals.**

565  
566 **Issue: Bidders may acquire the bidding documents before the deadline of submission of bid proposals on**  
567 **November 7, 2019 (9am). Bidders may also download the bidding documents from the PhilGEPS website**  
568 **or PCC website that can be used as a reference during the pre-bid conference.**

569 **Action: We will pay the non-refundable fee for the bidding documents on November 7, 2019 before the**  
570 **deadline of submission of bid proposals.**

571  
572 **Issue: For the similar contract, can we submit supply and delivery of cattle or carabao only?**  
573 **Action: Bid Data Sheet Clause 5.4 defines similar contract that involves supply and delivery of livestock**  
574 **animals (goat, pig, cattle, carabao).**

575  
576 **Issue: In line with the submission of Environmental Compliance Certificate (ECC), can we submit**  
577 **Certificate of Non-Coverage (CNC) which was issued also by the Environmental Management Bureau**  
578 **(EMB)?**

579 **Action: Yes. Please refer to Bid Bulletin No. 1 issued last October 18, 2019. Environmental Management**  
580 **Bureau (EMB) will not issue ECC or CNC without the valid Animal Welfare Act (AWA) Registration**  
581 **Certificate issued by the Bureau of Animal Industry (BAI).**

582  
583 Issue: How does the PCC conduct the Bid Evaluation?  
584 Action: Prior to Bid evaluation, the BAC shall examine first the technical components of the bids using  
585 "pass/fail" criteria to determine whether all required documents are present. Only bids that are  
586 determined to contain all the bid requirements of the technical component shall be considered for  
587 opening and evaluation of their financial component. The BAC shall evaluate the financial component of  
588 the bids. The bids that passed the preliminary examination shall be ranked from lowest to highest in  
589 terms of their corresponding calculated prices. The bid with the lowest calculated price shall be referred  
590 to as the "Lowest Calculated Bid."  
591  
592 Issue: If we will source out the animals from Masbate, it will be hard for us since the approved budget  
593 will not fit if we will deliver it in Cotabato.  
594 Action: PCC suggested that the bidder must source out the animals near the area of the delivery to  
595 lessen the cost of transportation/hauling of the animals.  
596  
597 Issue: With regards for the testing of the animals, how long would it take for us to get the result?  
598 Action: For the Trypanosoma evansi Test (Micro-Hematocrit Centrifugation Technique - [MHCT]) and  
599 Brucella (Rose Bengal Plate Test [RBPT]), on-site testing will be done and immediately know the result.  
600 For TB testing, it will also be performed on-site but the reading of the result will be 72 hours or three (3)  
601 days after. For the Fecalalysis, the fecal samples will be forwarded to nearby Regional Animal Disease  
602 Diagnostic Laboratory (RADDL) for testing. PCC will be responsible for the conduct of before mentioned  
603 tests except for the Fecalalysis, which will be shouldered by the bidder for testing to nearby RADDLs.  
604  
605 Issue: Can the bidder join/submit bid proposal even they are absent during the pre-bid conference?  
606 Action: Yes. Attendance of bidders in pre-bid conference is not mandatory as per RA 9184 (Section 22.3).  
607  
608 Issue: Do we need to buy the bidding documents if the project is rebid?  
609 Action: If the reason of the first failure of the bidding is the bidder, he/she must acquire again the  
610 bidding documents and pay the non-refundable fee. But if the reason of failure is the Procuring Entity,  
611 the bidder will no longer pay the bidding documents during the rebid of the project.  
612  
613 Issue: During the contract implementation, can we delivery during weekends?  
614 Action: No. Only weekdays will be allowed since the technical inspectors will be coming from the  
615 university.  
616  
617 It was clarified and reiterated by the BAC Chairperson that if the bidder has no on-going contracts,  
618 he/she must indicate in the template "no on-going contracts or not applicable". If the statement of  
619 Single Largest Completed Contracts (SLCC) and Statement of All On-going Government and Private  
620 Contracts were not supported by documents as per required/stated in the Bid Data Sheet Clause  
621 12.1(a)(ii), the BAC will declared the proposal of the bidder as "failed".  
622  
623 It was clarified and reiterated by the BAC Chairperson that if the bidder cannot comply with the required  
624 Net Financial Contracting Capacity (NFCC), he/she can submit a Committed Line of Credit from a  
625 Universal or Commercial Bank (at least 10% of the ABC).  
626  
627 The bidding of animals for each PC Center will be in a lump sum amount (1 lot). The individual animal  
628 prices must be indicated by the bidders for book value purposes.  
629  
630 Veterinarians from PC Centers together with Biosafety and Environmental Section (BES) will collect the  
631 samples and conduct the TB testing.

632 For the delivery of animals, in the event that the winning bidder cannot complete the delivery within the  
633 required delivery period, they can request for extension with valid a valid reason addressed to the PC  
634 Center Director prior to the expiration of the contract (at least one month).

635  
636 Payment will be made based on the schedule of delivery and payment terms stipulated in the Terms of  
637 Reference and Conditions (TOR) per PC Center since the fund will be downloaded to them.

638  
639 As agreed, the BAC will issue bid bulletin for the amendment of the Terms of Reference and Conditions  
640 (TOR)

641  
642 Since there were no other issues being raised, the pre-bid conference was formally adjourned by the  
643 BAC Chairperson at exactly 5:00 p.m.

644

645

646 Prepared by: Attested by:

647

648

649 **(SGD) NOEMI V. BALAIS** **(SGD) ANNABELLE S. SARABIA**

650 Head, BAC Secretariat Chairperson, Bids and Awards Committee

651